

## **Parent Grad Committee Meeting Minutes**

**Date:** October 2, 2024

### **Discussion Topics:**

#### **1. Grad Class President:**

- Hayley was present at the start of the meeting and introduced. It would be helpful to have her, the vice president and members of her grad council present at a future meeting to give input.

#### **2. Fees:**

- School grad fees of approximately \$100 cover cap and gown, commemorative photo folder, and yearbook.
- Prom fees generally range from \$100-200 per student.
- Last year's prom fee was \$200, as the committee opted for a slightly higher fee with fewer fundraisers.
- Fundraising last year included several bottle drives and a golf tournament organised by a parent.
- There was a budget surplus, resulting in approximately \$50 being returned to each student. A donation was also made to purchase bleachers for the track, which included a commemorative plaque.
- 2025 parents will review the budget from last year at the next meeting to decide on a fee.

#### **3. Venue:**

- The venue must accommodate approximately 300 attendees (220 grads and 80 guests).
- Last year, the committee researched and only three local venues were large enough: Jensen Centre, Curling Club, and Arbutus Meadows.
- 2023 Prom was held at Jensen Centre, where space was tight, and breakout rooms are no longer allowed.
- The Curling Club was not recommended due to security risks and their refusal to remove banners.
- Arbutus Meadows was used for the 2024 prom and came highly recommended by last year's organisers.
- Photos and videos of the 2023 and 2024 proms were shared.
- The recommendation was to use Arbutus Meadows again and to hire the same DJ (from Vancouver), as they were less expensive and successfully engaged the students.
- It was also recommended to rent the light-up dance floor and the 360-degree photo booth.

#### **4. Date:**

- Two dates were previously tentatively reserved by Jill: June 14 and June 21.
- June 21 falls on Indigenous Day and would require special planning.
- Venue, DJ, and dance floor are all available on June 14.
- Last year's committee recommended an earlier date over a later June date. Students enjoy returning to school after prom. Trish Catherine confirmed that June 14th should not have a conflict with exams, and checked with the ROAMS teacher to ensure no conflict there. He replied stating their class would work around any date.

#### **5. Grad Input:**

- Discussion was had regarding how much input the grad class has in prom decisions re: venue, theme, activities, etc
- 2024 Committee prepared a feedback form. It received approximately 40 responses, all varied, that were not found particularly helpful. Very hard to reach a consensus from the student body
- A form will be prepared for 2025 student feedback, but choosing a date and venue would be best to decide tonight to book service providers.

#### **6. Communication:**

- All information from the previous year has been saved to a grad email account, replacing the previous binder system.
- Parents should email the grad account (bssgradinfo@gmail.com) to be added to the email list.

## **Votes:**

1. **Motion to hold prom on June 14:**
  - Motioned by XXX, seconded by Miki.
  - Passed by majority vote.
2. **Motion to use Arbutus Meadows as the venue:**
  - Motioned by XXX, seconded by Cayla.
  - Passed by majority vote.
3. **Motion to hire the 360-degree dance floor and photo booth:**
  - Motioned by Miki, seconded by Jessylee.
  - Passed by majority vote.
4. **Motion to hire the DJ from Vancouver:**
  - Motioned by Miki, seconded by XXX
  - Passed by majority vote.

## **Grad Committee Members for 2025:**

- **Chair:** Jill
- **Co-Chair:** Emma Fukushima
- **Communications:** Kari
- **Treasurer:** Cayla
- **Secretary:** Krystal Crompton

**Next Meeting:** Wednesday October 16th, 6:30pm in the BSS library.